



Laboratory Manager

We are looking for an experienced, skilled, and motivated laboratory manager to join the expanding research and development team at ImmunOs Therapeutics AG, Switzerland.

ImmunOs Therapeutics develops novel biologics in the fields of Immuno-oncology and Autoimmunity.

The role:

Reporting to the Chief Scientific Officer. The candidate will be responsible for the management of the day-to-day operational logistics of the R&D laboratory, regulatory requirements, biosafety and process development implementation.

Job description:

- Day-to-day support for operations of the research laboratory and adherence to safety standards.
- Maintains laboratory equipment performance by establishing quality standards; developing operations and troubleshooting procedures; ensuring staff compliance; certifying instrument performance; arranging equipment replacement, service, and repair.
- Serves as a biosafety officer for the company, including preparation of regulatory paperwork, applying for licenses, serving as a chief contact person for the authorities regarding documentation and audit, and is responsible for the generation, revision, and enforcement of the company biosafety policy.
- Organization and maintaining laboratory supplies inventory by checking stock to determine inventory level; anticipating needed supplies; placing and expediting orders for supplies; verifying receipt of supplies. Experienced in establishing vendor supply agreements and equipment maintenance contracts.
- Establishing laboratory SOP's.
- Supervision/enforcement of assigned lab duties to R&D personnel.
- Provide research support to the ongoing laboratory studies.
- Design and perform experiments, optimize protocols, data recording, data interpretation and presentation in meetings.

Your profile:

- Degree in Life Sciences (BSc, MSc, or PhD) or in a relevant field.
- Demonstrated experience with a minimum of 5 years of work experience in a relevant biotechnology or biopharma R&D laboratory. Candidates with industry experience will be prioritized.

- Experience in quality control (QC) is a plus.
- Well organized, ability to multi-task and work well in a dynamic environment.
- Strong managerial abilities, ability to work in a team-based environment.
- Excellent interpersonal communication skills.
- Hands-on experience antibody / protein purification, characterization, and screening processes.
- Hands-on experience of cell culture techniques: manipulation of mammalian cells, primary human cells, and culture of cell lines.

Our offer:

- Well-equipped laboratories and offices, located at the Bio-Technopark Schlieren-Zürich area.
- Competitive salary.
- Salary bonus based on milestones achieved.
- Stake in the company through vesting of company shares to loyal employees who help ImmunOs growth.
- We support reasonable flexible working times as appropriate.
- In addition to the 4 weeks holidays per year, we offer an additional week between Christmas and New Year.
- We support individual growth development and offer of innovative and creative environment to all our employees. This includes mentorship and support for career development.
- We are an international and diverse team with talented and passionate people

Languages: English and German

Personal skills: Dynamic, independent, well organized, precise, and accurate, communicative, flexible, willing to learn, experienced working in a team-based environment.

Job duration: permanent contract (80-100%)

Starting date: as soon as possible. We will be happy to welcome a new team member that enjoys and contributes to a dynamic, friendly, and productive team.

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www.immunotherapeutics.com